

# Maitland Schools Horse Sports Day

## Risk Assessment 16<sup>th</sup> October 2012

Activity	Hazard	Initial Risk			Current Control Measures	Risk after intended controls and actions		
		P	C	Risk Ranking		P	C	Risk Ranking
<b>VEHICLES</b>								
Arriving	Collision with another vehicle, person or animal	C	4	18	Speed limit to be kept to a walking pace, parking attendant present at entrance to monitor traffic movement	E	4	23
Parking		C	4	18	Parking attendants present to direct traffic & advise drivers to park at a reasonable distance (min 9 metres) to enable horses to be tethered from floats / trucks	E	4	23
Departing		C	4	18	Speed limit to be kept to a walking pace, and leave in an orderly manner	C	4	18
<b>SET UP</b>								
Running of the event	Injury to spectators, horses, riders, general public and organisers	B	3	9	All persons involved with organising the event are horse knowledgeable	D	3	17
Inspection of grounds	Holes, obstructions fencing etc	D	4	21	Check ground surface area is free from obstruction & set hard barriers if problem area is found	D	4	21
Setting up fenced areas	Slips, trips, falls	D	4	21	Main arena is fully fenced with 2 entry points only	D	4	21
Erecting star pickets	Sprains, strains, squashes, cuts	D	4	21	Use of star picket driver, by persons of sound physical ability only	D	4	21
<b>INTERACTION</b>								
Animals / Spectator	Spectator could be trodden on, kicked or knocked over by a horse	B	3	9	Use of roped off areas for horse movement, roped off spectator only areas, appropriate signage placed around grounds	D	3	17
Animal / Animal	Kicking horse	B	3	9	Horses that are known kickers are required to wear a red ribbon in their tail. Parents in this situation are required to stay with horse. Know kickers to stay in separate muster area	D	3	17

RIDER AND HORSE SAFETY								
All events	Falls, kicks	C	2	8	All riders must wear AS3838 helmets, approved riding boots, and must undergo a gear check by individual team managers. A 2 <sup>nd</sup> gear check required if gear is changed. Riders / parents to ensure animal is appropriate for person riding and competing in events on the day. Safety officer has been appointed for both horse and rider. First aid on hand. Inspection of grounds before and during the day	D	3	17
Moving around grounds	Falls, kicks	C	2	8	Age marshalls on horseback are placed with each group of riders to ensure extra safety and direction for the children. All age marshalls are horse competent. Riders are to adhere to code of conduct on day, or they can be removed from competition.	D	3	17
	Falls	C	2	8	All jumps will be at junior pony club height	D	3	17
	Uncontrollable horse	D	2	12	Age marshalls / organisers have authority to ask for child to be removed from horse and be withdrawn from competition	E	5	25
Weather	Dehydration to rider or horse, sunburn	D	4	21	Use of roped off areas for horse movement, roped off spectator only areas, appropriate signage placed around grounds sun smart policy in place	E	4	23
CATERING FACILITY								
Inspection of facility	Electrocution, burns, slips, trips	D	3	17	Ensure fire protection is adequate, ensure all electrical appliances are in good working order	E	3	20
Food preparation / handling	Slips, trips, falls, cuts, burns, food poisoning	C	3	13	All canteen staff are educated on food handling and hygiene at orientation, spills must be immediately mopped and wet area signs put in place. First aid on hand – St Johns	D	3	17
PROBABILITY								

Consequences		A	B	C	D	E
	1	1	2	4	7	11
	2	3	5	8	12	16
	3	6	9	13	17	20
	4	10	14	18	21	23
	5	15	19	22	24	25