



Maitland Horse Sports Day

Hosted by: Iona Public School



Tuesday 16th October 2012

at

Maitland Polocrosse Grounds, Anambah Rd Rutherford
(1km off New England Highway)

Commencing: 8.30am Gear Check by Team Manager, 9.00am START

All forms available on the school website below:

www.iona-p.schools.nsw.edu.au

Entry Fee: \$20 per rider * (See conditions of entry)

Riding Events:

Riding Classes
Hacking Classes
Pleasure Hack

Sporting Events:

TBA

ENTRIES CLOSE Thursday 20 September 2012
forms on website

Enquiries

Entry Enquiries	Fiona Lawrence Email: f.lawrence5@bigpond.com.au Phone: 02 4930 0921 Mobile: 0448 300 023
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Facilities:

Canteen – Will be available all day from 7.30 am

Maitland

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Entry Form to: Fiona Lawrence
801 Maitland Vale Rd
ROSEBROOK NSW 2320

Conditions of Entry

1. All fees must be paid by 20th September. Nomination fees are non refundable (except in the event of postponement or cancellation) and **MUST ACCOMPANY ENTRY FORM, CODE OF CONDUCT AND PSSA PARENTAL CONSENT AND MEDICAL INFORMATION SHEET. If these are not signed your entry cannot be accepted**
2. **1 master/team entry form only per school will be accepted** –entries must be collated by the school and sent together.
3. Entry form to be signed by parent and School Principal – you are representing your school.
4. **It is the responsibility of the parent to exercise a duty of care, ensuring their child is mounted on a suitable horse, rider and horse equipment are to Pony Club standards and the rider is competent to compete safely.**
5. Maximum 200 riders on the day. Entries will be processed and accepted on a first in basis; once 200 entrants are received books will be closed.
6. **Telephone or fax entries will not be accepted** – all entries must be complete and posted with money.
7. No late entries will be accepted.
8. Age will be “**age competitor turns this year**” as at 31 December 2012
9. Minimum age - 8 Years as at 31 December 2012.
10. Schools may enter any number of students
11. One horse – one rider on the day
12. Groups will be split into each age group, however the committee has the right to amend or combine age groups where it feels appropriate, in regard to small numbered groups.
13. **The competition will be run under Pony Club Association Guidelines;** however the committee has the right to amend at their discretion.
14. **All riders must wear an AS/NZ3838 approved helmet** at all times whilst mounted. Any competitor not complying with this ruling will be asked to leave the ring and will not be permitted to compete.
15. The uniform on the day will be jodhpurs or cream stockman cut trousers, approved Pony Club boots, safety helmet (AS/NZ3838), school jumper, shirt and tie. No jackets or blazers, sporting shirts may be worn if desired for the sporting events only.
16. **A gear check is required prior to competitors warming up or entering the ring.** If gear is changed during the day, a gear check must be redone by your team manager prior to entering the next event. Old gear check stickers must be removed prior to the days gear check. Spot gear checks will be done during the day.
17. Parents are not to follow riders around the sporting events. We ask that parents remain outside the ring or bunting. All riders must be competent and should not require assistance
18. **NO DOGS OR STALLIONS ALLOWED ON GROUNDS**
19. **No LEDS**
20. Each competing school **MUST** provide the name of at least two (2) Workers other than the team manager to assist on the day. These workers are required to report to the office at the start of the day. And may be asked to help with stewarding an age group or running a sporting event.
21. Schools will be notified of their acceptance of entries via email
22. Disputes must be lodged in writing, by the Team Manager, to the Secretary within 15 minutes of the completion of the event. A fee of \$50.00 must be lodged simultaneously and will be forfeited if the protest is dismissed.
23. For the purpose of School championship points only, the team will comprise the top four (4) riders on the day from your school.
24. This event is run under the NSW Public School Sporting Assoc (PSSA), private institutions are not covered and we therefore require a copy of your schools **Certificate of Currency** for the Student Accident Policy/Public Liability before your student(s) can compete.

Nomination Form: To be completed, collated by your school and returned with Entry Fee of \$20.00 per rider by Thursday 20th September.

Maitland Horse Sports Day

TEAM MANAGERS RESPONSIBILITIES

Please read this information and pass it on to your competitors.

- ◆ Team managers must have suitable horse experience.
- ◆ Scratchings - Please notify the office of scratchings as soon as possible.
- ◆ Team Managers are required to carry out a gear check on all your competitors/horses according to Pony Club standards. Gear must be checked before warming up or prior to 9am start **and** in the event of a rider replacing or changing gear. Spot gear checks will be done during the day.
- ◆ All old gear check stickers must be removed from helmets at gear check. Each child must have a sticker on their helmet to say they have had a gear check.
- ◆ Workers - A minimum of two workers are required to assist the host school on the day. It is your responsibility to ensure that workers are available on time and move to the area designated. Workers will be asked to time and record a sporting event, and help setup and pack up a sporting event. A listing will be provided prior to the competition. It is not always necessary that the worker remains at the specific activity for the full duration. The job can be shared amongst other parents from your school. However, if a worker is timing an event for example the 13 year Keyhole they must remain until that specific age group has been completed before a replacement steps in. Your assistance in ensuring that a worker be available where designated is greatly appreciated to ensure that the day runs smoothly.
- ◆ Parents are not to follow riders around the sporting events. We ask that parents remain outside the ring or bunting. **All riders must be competent, should not require assistance and must be mounted on a suitable horse.**
- ◆ Programme - please ensure competitors know where they are competing.
- ◆ Disputes - should an incident arise - disputes must be lodged in writing with a \$50 fee by the Team Manager within 15 minutes of the completion of the event. Communication will only be dealt with between the Team Managers and Officials.
- ◆ Presentation - A trophy will be awarded to the Champion Primary and Secondary School Teams. Trophies will be awarded to the Champion and Reserve Champion in each age group. We would like to encourage riders to stay for the presentation.
- ◆ Team manager has a **DUTY OF CARE** to students, and are responsible for student supervision and behaviour.

FROM ALL AT IONA PUBLIC SCHOOL



WE HOPE YOU ALL HAVE AN ENJOYABLE DAY!



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TEAM ENTRY FORM

(one team entry per school, continue on second page if necessary)

Please collate and summarise school entries and forward with appropriate forms and money.

Team Managers Name and mobile contact is **mandatory** for the purpose of notification in case of postponement due to wet weather.

School:		Team Managers Name:	
Principal:		Team Managers Phone:	
Teacher in charge:		Team Managers Mobile:	
School Phone:		Worker 1:	
School Fax:		Worker 2:	
School email :			

SURNAME	FIRST NAME	AGE AS AT 31/12/12	OFFICE USE ONLY				
			Rider entry	Consent medical	Code of conduct	Signed	Entry fee

**Entries to be collated at your school and forwarded as a team entry to:
Fiona Lawrence 801 Maitland Vale Rd ROSEBROOK NSW 2320.**



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RIDER ENTRY FORM

(one entry form per rider)

Name:	_____	Male / Female
Address:	_____	(circle one)

Phone:	_____	D.O.B _____
Mobile:	_____	Age as at _____
Parent:	_____	31/12/12: _____
School:	_____	Signature: _____
Principals Name:	_____	Telephone: _____
	_____	Principals Signature: _____

- **This entry form MUST be accompanied by entry fee of \$20.00 per rider, a signed PSSA Parental Consent / Medical Information Sheet and Code of Conduct Form. Entry forms will not be accepted without fee and accompanying paperwork, parent and principal signatures. Please make sure you have read the conditions of entry and team managers responsibilities. All available on our website www.iona-p.schools.nsw.edu.au**
- Entries close Thursday 20th September 2012.
- Entries will be processed and accepted on a first in basis; once 200 entrants are received books will be closed.
- Cheque made payable to Iona Public School P&C – please do not send cash.
- Iona school contact – Fiona Lawrence 4930 0921 or 0448 30 0023
– Alison Mahony 4930 1415 (during school hours)



President: Peter Allen, Bolwarra P.S. 02 49301296

Secretary: Brigita Meynell, Ashtonfield P.S. 02 49343584

Treasurer: Murray Johanson, Branxton P.S. 02 49381214

PARENTAL CONSENT FORM

(All details are to be completed)

SECTION 1 PARENTAL CONSENT

SURNAME _____ FIRST NAME _____

SCHOOL _____ D.O.B. _____

PARENT/GUARDIAN'S NAME _____

HOME ADDRESS _____

_____ POST CODE _____

TELEPHONE: HOME () _____ BUSINESS () _____

I hereby consent to my son/daughter/ward attending the **Maitland Horse Sports to be held at Maitland Polocrosse Grounds on Tuesday 16th October 2012.**

SECTION 2 MEDICAL INFORMATION (To be completed by Parent/Guardian)

1. Medicare Number: _____

2. Private Medical Insurance: a) Medical Fund _____

b) Fund Number _____

3. Do you contribute to the NSW Ambulance Scheme? Yes / No

4. Date of last Tetanus Vaccination _____

5. Any other relevant medical history that may be important for our information. i.e. allergy to a particular drug, asthma etc _____

Parents please note there is no personal injury insurance cover provided by the NSW Department of Education and Training for students in relation to school sporting activities, physical education lessons or any other school activity. Parents and Caregivers are advised to assess the level and extent of their child's involvement in the sport program offered by the school, zone, area and state school sports association when deciding whether additional insurance cover, above that provided by Medicare, is required. The NSW Supplementary Sporting Injuries Benefits Scheme, funded by the NSW Government, covers any injury resulting in the permanent loss of a prescribed faculty or the use of some prescribed part of the body.

SECTION 3 SCHOOL FORM (To be completed by School's Principal or Executive)

STUDENT'S NAME _____

SCHOOL _____

Maitland Horse Sports to be held at Maitland Polocrosse Grounds

- I certify that the student whose details appear on this form is enrolled at this school.
- I have verified that the date of birth as stated on this form is correct.
- He/She has the school authority to represent on this occasion.

SIGNED _____ DATE _____
Principal/Executive

NOTED BY _____
Sports Organiser

SECTION 4 PARENT CONSENT (To be signed by the Parent/Guardian)

- I have read the information and I hereby consent to my child participating in this event.
- I understand my child will be under the supervision of the Team Manager/Manageress and will not be allowed to visit friends and relatives without my written permission and the authority from the Team Manager/Manageress.
- I have sighted the enclosed Code of Conduct and agree that if my child/ward seriously contravenes behaviour expectations he/she may be immediately excluded from the event. Should this eventuate, I accept full responsibility for my child/ward upon notification of his/her exclusion by the Team Manager/Manageress.
- In the event of any accident or illness, I authorise the obtaining, on my behalf, of an ambulance and any such medical assistance that my child may require. I hereby give my permission for the administration of an anaesthetic, if deemed necessary by the medical officer attending. I accept full responsibility for all expenses occurred.
- To the best of my knowledge, my child has no medical condition or injury that places them at risk in participating in this sport activity.
- Forms need to be forwarded to the convener with entry form.
- **I acknowledge that Equestrian activities are dangerous and that accidents causing death, bodily injury, disability and property damage can and do happen.**
- **By signing hereunder I confirm having read and understand the contents of this permission note.**

Parent/Guardian Signature

Date

PLEASE ENSURE: That all details are listed and this form should be correctly filled in by Parent/Guardian of the competitor and returned to the school attended for the Principal/Executive to sign.

All four sections are to be completed and the form needs to be returned with entry forms.

Convener: Fiona Lawrence

Venue: **Maitland Polocrosse Grounds**

Date of the Event: Tuesday 16th October 2012

Young people involved in sport have a right to participate in a safe and supportive environment.

PLAYERS, TEACHERS, COACHES AND SPECTATORS CODE

- ❖ The goals of the game are to have fun and improve skills. Be modest in success and generous in defeat.
- ❖ Play for the fun of it.
- ❖ Play by the rules and always respect the decisions of officials.
- ❖ Make no criticism either by word or gesture. Deliberately distracting or provoking an opponent or player is not acceptable or permitted in any sport.
- ❖ Be a good sport. Applaud good performance and effort from all individuals and teams. Congratulate all participants on their performance regardless of the game's outcome.
- ❖ Condemn unsporting behaviour and promote respect for opponents.
- ❖ Condemn the use of violence in any form.
- ❖ Respect the rights, dignity and worth of all participants regardless of their gender, ability, culture background or religion.
- ❖ Place the safety and welfare of the participants above all else.
- ❖ All school sport events are alcohol and smoke free zones.

I have read the above Code of Behaviour and agree to abide by this code to the best of my ability.

Student Signature

Date

Parent Signature

Date